

Programs			Need for an accounting system?
Food Protection	Bedding		
	Bulk Milk Tanker		
	Retail Food Establishment Permit	Plan Review	
		Operating Permit	
		Re-Inspection	
	Ice		
	Milk Hauler/Sampler/Inspector		
	Milk Processor/Distributor		
	Raw Milk Permit		
Recreational Camps			
Radon			
Plumbing			
Drinking Water	ODW Fee for Service Billing		
	Sampler/Tester Certification		Information in
	Water Operator Certification		
	Water Laboratory Certification		
Pool Plan Review/Permit			No Fees.
Radiation Control	Rad Tech Certification		
	Rad Machines (pending legislative approval)		
Migrant Camps			No Fees.
Lead Poisoning Prevention	Individual Certification		
	Company Registration		
Body Art			

Health Facilities Licensing and Certification	
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Rad Machine Fee Schedule
Category I, 5 or more medical modalities, \$ 1370 Category II, 3-4 medical/non-med mods, \$ 1030 Category III, 2 medical modalities, \$ 690 Category IV, 1 med mod, > 750 exams/yr, \$ 275 Category V, 1 med mod, < 750 exams/yr, \$ 140 Category VI, dental, podiatry, bone densitometry, or veterinary facilities, \$ 75

Health Facilities Licensing and Certification Fee Schedule																										
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RFP Question 50

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Software Used	Billing Frequency	Fee/Fine Schedule	Fee/Fine Algorithm
Excel	Initial then annual renewal	\$50/year	
Excel	Annual	No Fee	
PERMBILL,SQL Database	On submittal of plans	\$50-\$250, based of square footage	
PERMBILL,SQL Database	On Permit issue and annual renewal	\$100	
PERMBILL,SQL Database		No Fees	
PERMBILL,SQL Database	Initial then annual renewal	\$30	
Excel	2 years	No Fees	
Excel	Annual	No Fees	

Access	Per Permit	\$100/Permit, \$50 re-inspection after repeated failed inspections	
Quick Books	Annual	Per Delaware Code	

incorporated into Water Operator Certification Database. No fees. Certifications require class and renewal every

Access	Initial, renewal every 2 years	\$100/2 year license	

ORC Database	Initial, renewel every 4 years	\$10 initial, \$50 renewal, \$100 Exam fee (Pass through)	
	Annual	See Below	
Access	Biennial	\$50 (except \$25 worker fee)	
Access	Biennial	\$50	
Excel	Annual, permits expire 9/31 each year	\$100, No fee for temporary permits	

Word	Initial then annual renewal	See Below	
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Programs - Fee/Billing Information

# Clients Billed Per Year	How Do You Monitor Payment Status?	How Do You Manage Delinquent Clients?
700	Manually	No permit issued.
20		Reminder for renewal sent in January, permits not renewed by Feb. 15 are revoked.
350	Fee received with plans.	No fee, no approval issued.
3,600	PERMBILL	Late notice sent if delinquent.
200	Paper Record	Permit not renewed without payment
200	PERMBILL	No permit issued.
30/ 2 year period		If testing not completed or failed, permit is revoked
250		Reminder for renewal sent in January, permits not renewed by Feb. 15 are revoked.

Approx. 5,000-10,000/year	Manually	Permit and Inspection Denial
Approx. 510	Quick Books queries	Reminders sent out monthly, turned over to DPH Fiscal
three years.		
Approx. 250	Manual review of paper records	License not issued until payment received

	Certificates expire June 30 or Dec. 31 each year	Certificate that is not renewed expires, irrevocably terminated after 180 days.
400	Bi-Annual Review	
100	Bi-Annual Review	
71	No permit without payment	

Approx 140	Manually	License can be revoked for failure to pay of lack of compliance.
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	Fines rarely issued, but potential exists in some programs.
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